

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD
Date: Thursday 26 January 2012
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm.

Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton	Stephen Oldrieve – Paxcroft
Peter Fuller – Park (Vice-Chairman)	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove (Chairman)
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p>	7:00pm
<p>2. Apologies</p>	
<p>3. Minutes (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Thursday 17 November 2011. ii. Matters arising from previous meetings, including: <ul style="list-style-type: none"> • Security issues at Trowbridge Park • Former Caretakers House on Bradley Road. 	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 17 - 24</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Update on recreational land (verbal announcement from the Chairman) ii. Have You Got The X Factor? (attached) iii. Youth Advisory Group Pilots (attached) iv. Local Sustainable Transport Fund Consultation (attached) v. Housing PFI – Broad Street Car Park (attached). 	
<p>6. Partner Updates (<i>Pages 25 - 38</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police (attached) ii. Wiltshire Fire and Rescue Service (attached) iii. NHS Wiltshire (attached) iv. Trowbridge Community Area Future (TCAF) (attached) v. Town and Parish Councils vi. Community Area Young Peoples' Issues Group (CAYPIG). 	7.10pm
<p>7. Outside Body Updates</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news. To include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge 	7.20pm

- | | |
|---|--------|
| <ul style="list-style-type: none"> ii. Extended Schools (Youth Parliament). | 7.25pm |
| <p>8. Arc Theatre Update (<i>Pages 39 - 42</i>)</p> <p>To receive an update on the future of the Arc Theatre (attached).</p> | 7.25pm |
| <p>9. 2012 - A Year of Celebration (<i>Pages 43 - 50</i>)</p> <p>To receive a presentation from Joanne Middleton, Communications Officer, Wiltshire Council, on the 2012 Olympics, Torch Relay and the Queen's Diamond Jubilee, and information on how local communities can get involved in the celebrations.</p> <p>The Area Board will also consider a report and recommendations in respect of arrangements for the Diamond Jubilee celebration event in Salisbury in May.</p> | 7.35pm |
| <p>10. Funding (<i>Pages 51 - 58</i>)</p> <p>a. Community Area Grants Scheme 2011/12
To consider the following applications:</p> <ul style="list-style-type: none"> i. West Ashton Village Hall & Institute – To fit Acoustic Panels in the main hall to reduce echo and provide lighting in place of the temporary "fairy lights" - £2,000 requested. ii. Trowbridge Academy Of Boxing - to replace external lighting & minor repairs to the club building - £975 requested. iii. Trowbridge Town Council – To run an event in Trowbridge Park on 4 June to celebrate the Queen's Jubilee - £4,979 requested. iv. Trowbridge Town Council - to arrange a day of celebration on 22 May when the Olympic Torch comes through Trowbridge followed by a celebration day on Saturday 26 May for all families to take part in trying Olympic sports which are represented in the 2012 games - £3,588 requested. v. Wiltshire Supplementary Cultural School – To run a series of 3 events focusing on Muslim, Afro Caribbean & Polish histories open to young people and their families - £800 requested. vi. Wiltshire Youth Marching Band – To purchase uniforms for the band - £1,000 requested. <p>b. Area Board Projects Scheme 2011/12
To consider the following applications:</p> <ul style="list-style-type: none"> i. To complete the War Memorial upgrade by the design and manufacture of a pair of entrance gates by a young person attending a Trowbridge School – Project | 7.55pm |

submitted by Councillor John Knight - £2,500 requested

c. Ring Fencing of Funds for Jubilee and Olympics Projects

To consider ring fencing £5,000 for applications of up to £300 for local community events and projects celebrating the Queen's Diamond Jubilee and the Olympics.

In order to address the time constraints that applicants face to submit their applications in time for the organisation of their events, the Area Board will also be asked to consider delegating authority to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to approve any grant applications relating to the Jubilee or Olympics between meetings of the Area Board. A report will be submitted at the next available Area Board meeting to detail any grants awarded under this delegation.

In considering such grant applications, the Area Board requests that the Community Area Manager considers the benefits of the application in terms of meeting one or more of the following:

- Showcases what we have and what we do so well in our area
- Promotes our strong and vibrant community spirit.
- Reinvigorates our local economy.

- | | | |
|-----|--|---------------|
| 11. | Shadow Community Operations Board (<i>Pages 59 - 60</i>) | 8.25pm |
| | To appoint the membership of this Board. | |
| 12. | Visiting Cabinet Representative | 8.30pm |
| | Councillor Lionel Grundy will talk about his responsibilities for Children's Services, and respond to any questions. | |
| | <i>Questions may be submitted in advance. Please email any questions to penny.bell@wiltshire.gov.uk by 19 January 2012.</i> | |
| 13. | Community Area Transport Group (<i>Pages 61 - 62</i>) | 8.40pm |
| | To consider recommendations from the Community Area Transport Group regarding the allocation of Speed Indicator Sites and expenditure from the small-scale transport and highway improvement schemes budget. | |
| 14. | Area Board Meeting Venues | 8.50pm |
| | To consider holding the Area Board meetings in the Civic Centre, until such time as the refurbishments at County Hall are complete, | |

at which time the Area Board meetings will be held at County Hall.

15. **Any Urgent Business and Forward Plan** (*Pages 63 - 64*)

8.55pm

The Chairman will take any items of urgent business.

The meeting is asked to note the future meeting dates below and the Forward Plan.

16. **Close**

9.00pm

Future Meeting Dates

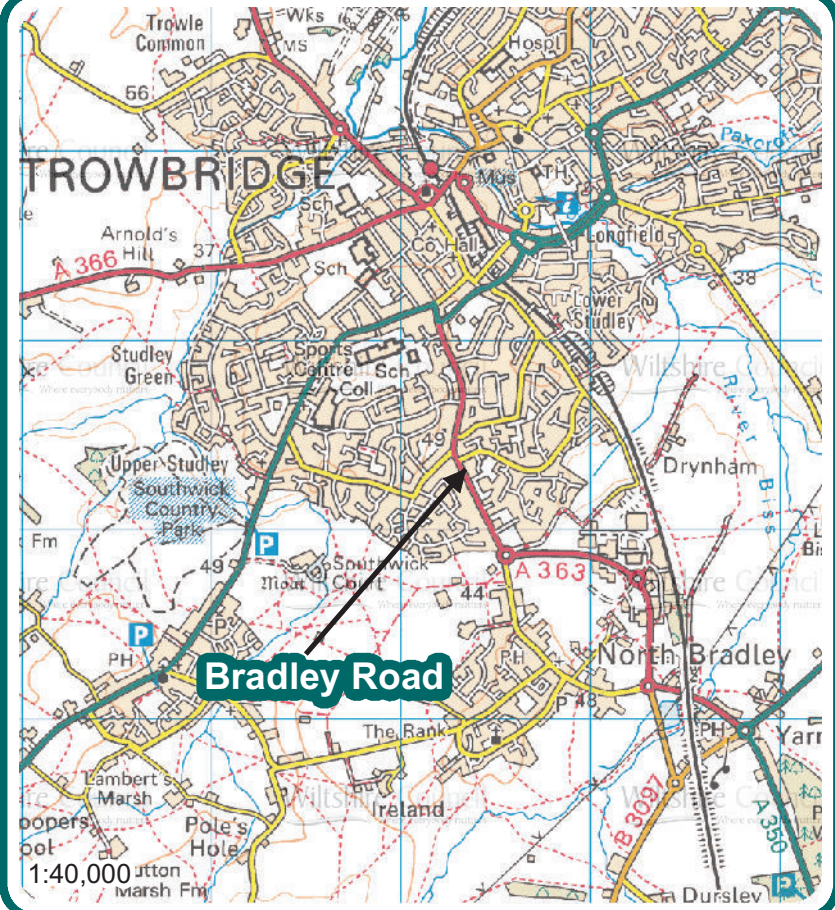
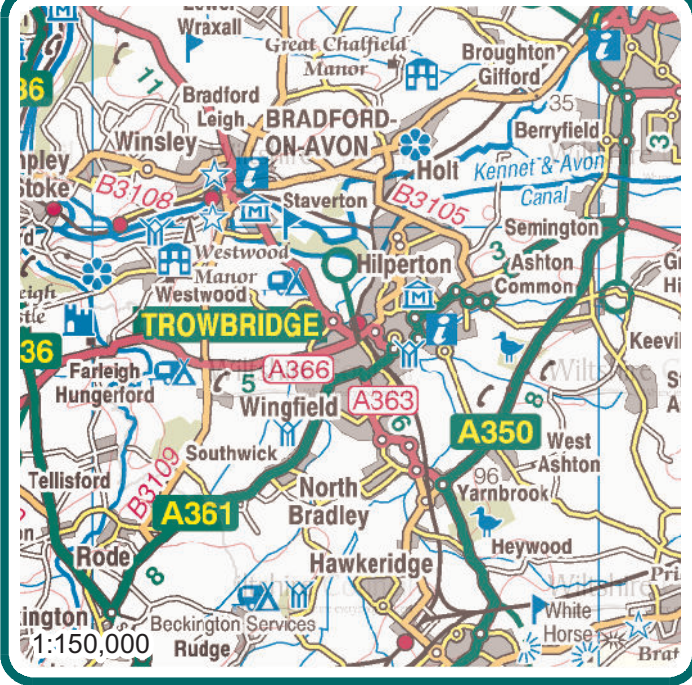
Thursday 15 March 2012 – 7.00pm
Venue to be confirmed

Thursday 17 May 2012 – 7.00pm
Venue to be confirmed

Thursday 12 July 2012 – 7.00pm
Venue to be confirmed

Thursday 13 September 2012 – 7.00pm
Venue to be confirmed

Thursday 15 November 2012 – 7.00pm
Venue to be confirmed



Wiltshire Council
 165 Bradley Road
 Trowbridge
 BA14 0RD



MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD
Date: 17 November 2011
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ernie Clark, Cllr Stephen Oldrieve, Cllr Peter Fuller (Vice Chairman),
Cllr Tom James MBE, Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn,
Cllr Jeff Osborn (Chairman) and Cllr Graham Payne and Cllr Toby Sturgis

Wiltshire Council Officers

Rachel Efemey, Community Area Manager (CAM)
Michael Hudson, Interim Chief Finance Officer
Sally Canter, Head of Admin & Technical Support, Development Services
Martin Rose, Principal Highways Engineer

Town and Parish Councillors

Trowbridge Town Council R Brice & A Bryant
Southwick Parish Council – S Carey & K Noble

Partners

Wiltshire Police – Inspector Dave Cullop
Wiltshire Police Authority – Kieran Kilgallen
Wiltshire Fire and Rescue Service – Mike Franklin
Trowbridge Community Area Future – Colin Kay, Doug Ross, Kate Oatley & Tracy Sullivan
Community Area Young Peoples' Issues Group – Siobainn Chaplin & Sam Shore
Parish Councils Liaison Group – Gaynor Polglase

Total in attendance: 60

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Jeff Osborn, welcomed everyone to the meeting of the Trowbridge Area Board.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Joy Hillier – Wiltshire Police Authority.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 8 September 2011 were agreed as a correct record and signed by the Chairman.</p> <p>Matters arising from the previous meeting:</p> <ul style="list-style-type: none"> a) Seymour TARA Performance Reward Grant, Seymour HUB – Still some work to do, but expected to be open on 7 January 2012. b) Trowbridge Pubwatch Radios Grant Application – the money that was funded for this grant has now been returned to the Area Board. c) Transport Strategy Update – Area Board members have all viewed the report.
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Jeff Osborn, John Knight, Peter Fuller, Tom James and Helen Osborn all declared general personal interests in Trowbridge Town Council issues due to being members of the Town Council. All councillors had dispensations allowing them to speak and vote on such matters.</p> <p>Councillor Graham Payne declared a general personal interest in Trowbridge Town Council issues due to being a member of the Town Council. No dispensation was in place.</p> <p>Agenda item 15a, equipment for Seymour TARA hub - Councillor Tom James declared a personal interest due to being a member of the Seymour TARA.</p> <p>Agenda item 14, appendix 1, requests 6 & 7. Allocation of dropped kerbs -</p>

	<p>Councillor Ernie Clark declared a personal interest due to being a member of Hilperton parish council.</p>
<p>5.</p>	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements were included in the agenda pack.</p> <p>11-19 Commissioning Strategy Outcomes - the Chairman made the point that the official statement from the Cabinet had glossed over the fact that £600,000 was being taken out of the Youth Service budget over two years and also reported that Cabinet member Lionel Grundy had advised that the Trowbridge Youth Centre at Court Mills would stay open until the Trowbridge Campus was built and ready for occupation.</p> <p>Household Survey "What matters to you" – the Chairman advised that feedback was important as the survey outcomes would be used by Wiltshire Council, NHS Wiltshire, Wiltshire Police and Wiltshire Fire & Rescue Service.</p> <p>The Chairman also announced that:</p> <p>Shadow Community Operations Board – that a representative from a sporting background or club was required to sit on the SCOB, the deadline for applications had now been extended until 26 November 2011. An update would be given at the next meeting.</p> <p>Youth Funding – the Area Board were seeking bids from young people by the 25 November who were willing to partake in the participatory budgeting event at the area board meeting in January 2012.</p> <p>Trowbridge Area Recreational Land – Cllr Jeff Osborn had met with the Cllr Jane Scott, (Leader of Wiltshire Council) to try and move this project forward, Cllr Jeff Osborn was encouraged that Mark Stone, (Campus and Operational Delivery Programme Director, Wiltshire Council) was now on board and looking at the project.</p>
<p>6.</p>	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update was noted.</p> <p>Inspector Dave Cullop encouraged the public to complete the "What matters to you" household survey as all the major partners would be sharing the data that was received.</p>

ii. Wiltshire Fire and Rescue Service

The written update was noted.

Mike Franklin advised that:

- Future reports were to be set out in a more user friendly style.
- After a recent fire at a disused building in Mortimer Street, the Fire and Rescue Service were working with the owner to secure the property to ensure that homeless people could not gain access to it in the future, several homeless people had been rescued from the fire.

iii. NHS Wiltshire

The written updates were noted. There were no further updates.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted.

v. Town and Parish Councils

The written update from Trowbridge town council was noted.

Lance Allan also advised that:

- The town council had been working with the Driving Agency, and were pleased that residents could again take their driving tests in Trowbridge.
- The Civic Centre would be opening to the public on Saturday 10 December. Cllr Jeff Osborn advised the Area Board would be holding some Area Board meetings at the Civic Hall.

vi. Parish Councils Liaison Group

Gaynor Polglase advised that the group had concerns over the impact of the closure of the Cleveland Bridge, Bath and its impact on local villages, the group had written to Cllr Dick Tonge, (cabinet member for Transport and Highways, Wiltshire Council).

vii. Community Area Young Peoples' Issues Group (CAYPIG)

Sam Shore was introduced as the new youth co-ordinator.

The CAYPIG members advised that:

	<ul style="list-style-type: none"> • The CAYPIG had concerns with the lack of pedestrian lighting in the Trowbridge park. Cllr Jeff Osborn advised that the Community Area Manager would discuss this matter with them. • That flyers promoting the reduced public transport rates for young people had been distributed to around the town by the CAYPIG members, further information on the scheme was available from the information centre. It was hoped that the Wiltshire Times newspaper would be able to advertise the scheme. <p>The Chairman thanked everybody for their updates.</p>
7.	<p><u>Outside Body Updates</u></p> <p>i. Extended Services – Cllr Helen Osborn advised that Extended Services meets regularly in the Hub at John of Gaunt School. Extended Services is in the process of changing its structure to that of a social enterprise. This is currently out for consultation.</p> <p>ii. Transforming Trowbridge – Cllr Jeff Osborn advised that two separate developers were interested in building a cinema in Trowbridge.</p>
8.	<p><u>Visiting Cabinet Representative</u></p> <p>Cllr Toby Sturgis, (Wiltshire Council cabinet member for Waste, Property and Environment) gave the meeting an update of current developments within his portfolio.</p> <p>Waste. Points made included:</p> <ul style="list-style-type: none"> • Around 85 tonnes of plastic and cardboard was collected in the first week of the new blue bin collections. • With land fill taxes continuing to rise, it was essential that Wiltshire recycled as much of its waste as possible. • Wiltshire Council has a commitment to reduce all waste going into land fill. • In 2013 the bio treatment plant at Westbury will come on stream, this will help to lower the amount of rubbish that will go into land fill. <p>Questions and comments raised from the floor included:</p>

	<ul style="list-style-type: none"> • Why can't all plastics be taken in the blue bin? <i>a. Wiltshire Council can currently only take plastics that are viable to recycle, it is hoped in the future that a wider selection plastics will be able to be blue binned.</i> • Some residents didn't receive their blue bin in time for the first round of collections. <i>a. Some bins were delivered late, this was due to production issues, Wiltshire Council are committed to rollout the all bins as soon as possible.</i> • Well done Wiltshire Council for its recycling programme, building on the work carried out by the old West Wilts District Council. • Are blue bins available in a smaller size? <i>a. No, just the one size, however weighted sacks are available for residents who don't want a large bin.</i> <p>Property Points made included:</p> <ul style="list-style-type: none"> • Wiltshire Council is keen to utilise all of its housing stock, why is it that that the large former caretakers house on the Bradley Road site has been empty since April 2011? <i>a. This will be looked into.</i> <p>The Chairman thanked Cllr Sturgis for his update.</p>
9.	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following application to the Community Area Grant Scheme 2011/12:</p> <p>The Amber Foundation The sum of £4,400 was requested to run a conservation training project for unemployed homeless young people.</p> <p>Decision <i>The Area Board awarded the sum of £4,400 to the Amber Foundation if match funding could be found by the applicant.</i> <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p>

10.

The Future of the Arc Theatre

Bev Flanagan, Vice Principal and Stephanie Stephenson, Director of Customer Services, Wiltshire College gave an outline on the proposed changes to the Arc Theatre in Trowbridge.

Points made included:

- Wiltshire College had to make funding cuts across the board, the college had to look at all its facilities including the Arc theatre.
- Productions at the Arc don't make any money.
- The College had set up an Advisory Board that would look at and evaluate four options, with a decision expected on the 12 December 2011.
- Wiltshire College was keen that the community were part of the Arc Theatre, and want a solution to be found that gave it a secure future.

Comments and questions raised from the floor included:

- The Arc is an asset to the community, and should continue to host professional performances.
- CAYPIG representatives hoped that the Arc would continue to be a place that young people could use and enjoy.
- The Arc has made a positive contribution to Trowbridge, it's up to the community to use it or lose it.
- Just because the Arc needs public funding doesn't mean that it is failing as an arts venue.
- Amateur dramatics has always been a feature of the Arc since it opened, with a wonderful relationship with the Arc staff, long may it continue as a venue.
- People need to decide whether the Arc is a venue or an educational facility.
- Where will the funds come to support the Arc for the 18 month period?
a.Arts Council funding would be sought along with donations from other charitable trusts.

	<p>The BA14 Culture Group tabled a resolution that is outlined below, this motion was put to the vote, where both Area Board members and all attendees of the meeting were given the opportunity to vote on it.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. The meeting thanks Wiltshire College and all other stakeholders including members of the public and volunteers, for the support given to date to provide Trowbridge and the community area with a professional theatre venue. 2. The meeting believes it is very important the Arc is retained as a community facility characterised by: receiving professional performance; providing opportunities for high quality participation and learning and professional support and accessibility to schools and community groups. 3. The meeting is confident that a sum in the region of £35,000 can be secured in order to support the Arc for a period of 18 months during which an organisational review can be carried out in order that a sustainable fit for purpose future can be secured. £10,000 has already been secured to this end from Trowbridge Town Council, (all funding would be dependent on a service level agreement). 4. The meeting believes that the current staffing levels, (3FTE) is the minimum of staffing that will need to be retained during this period of review, with specialist support sought if necessary. <p>Note:</p> <p>Cllr Graham Payne abstained from the vote.</p> <p>Cllr Jeff Osborn requested that representatives of Wiltshire College meet with Cllr Stuart Wheeler, (Cabinet Member for Campus Development and Culture (including Leisure, Sport and Libraries) to discuss the Arc Theatre before making any decisions on its future.</p> <p>The Wiltshire College representatives agreed that the decision would form part of its evaluation options when the Advisory Board met.</p>
11.	<p><u>Section 106 Update</u></p> <p>Sally Canter, Head of Admin and Technical Support, Development Services, Wiltshire Council outlined a report regarding information on Section 106 obligations in the Trowbridge Community Area.</p> <p>It was agreed that the report had been well received, but now Wiltshire Council</p>

	<p>needed to chase developers to pursue S106 monies that were due.</p> <p>Sally Canter and Cllr Toby Sturgis advised that Wiltshire Council were now on top of this issue and would continue to pursue developers.</p> <p>The Chairman thanked Sally Canter for her report.</p>
12.	<p><u>The Shires/Gateway Pedestrian Count</u></p> <p>Martin Rose, Principal Highways Engineer, Wiltshire Council, outlined the results and recommendations of the pedestrian count at The Shires/Gateway after concerns were raised from members of the Community Area Transport Group.</p> <p>Decision</p> <ul style="list-style-type: none"> • The Area Board approves the Community Area Transport Group funding of £1259.00 for the topographical survey. <p>The Chairman thanked Martin Rose for his report.</p>
13.	<p><u>Car Parking Review</u></p> <p>The Chairman advised that Wiltshire Council had now discussed this matter, parking charges would now stay fixed until 2014.</p> <p>Points made:</p> <ul style="list-style-type: none"> • Drivers were parking on the Seymour estate rather than use town centre car parks. • The Chamber of Commerce continued to oppose Wiltshire Council's car parking policies. • The only empty car parks in Trowbridge were Wiltshire Council car parks.
14.	<p><u>Community Area Transport Group</u></p> <p>The Area Board members considered the recommendations from the Community Area Transport Group for the allocation of funding for dropped kerbs, the report which contained the requests was noted.</p> <p>Decision</p> <ul style="list-style-type: none"> • The Area Board agreed the requests as per Appendix 1, page 79 of the agenda pack.

15.	<p><u>Funding</u></p> <p>The Area Board considered the following applications for Area Board Project funding</p> <p>i. Application from Councillor Tom James - £5,640.50 awarded for equipment for Seymour TARA Hub.</p> <p>Note Cllrs Ernie Clark and Jeff Osborn abstained from the vote.</p> <p>ii. Application from Councillor John Knight - £8,000 awarded for Trowbridge Town Hall feasibility study.</p> <p>b) Trowbridge Community Area Future Area Board members considered a report from Andrew Jack, Community Partnership Development Officer, Wiltshire Council, regarding the six-monthly monitoring, and then awarded the second tranche of funding of £7,778.</p> <p>Area Board members also agreed to release a one off additional £3,442 to make up the amount originally requested by TCAF. It was noted that this took their funding level above the 20% recommended to be allocated to CAP's by Area Boards.</p>
16.	<p><u>Any Urgent Business, Forward Plan and Close</u></p> <p>The Trowbridge Area Board Forward Plan was attached for information, providing details of provisional future agenda items.</p> <p>The Chairman thanked everyone for attending the meeting.</p> <p>The next meeting would take place on Thursday 19 January at 6.30pm at the Civic Centre, Trowbridge.</p>

Trowbridge Area Board – Thursday 26 January 2012

Matters Arising from Previous Minutes

Former Caretakers House on Bradley Road

Response from Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control Services:

We have looked at a range of options for this property, but it is ultimately being kept vacant to enable more flexibility in the future development of the site. Were we to occupy the property with protected tenants, then we may incur problems around right to buy etc at a later date.

However, we are currently looking at a number of such properties where we could work with a guardian-type business (eg. Camelot), who would let the property with no security of tenure but effectively to provide security to the property, while removing our empty building rates liability. This kind of arrangement does bring some risk, and whilst it would not strictly be an “affordable” rental of the building, it would provide a let at a low cost for tenants who accept the lack of security of tenure it would provide.

If you have any further questions, please contact Neil Ward, Head of Strategic Property Services on 01225 713298.

Trowbridge Area Board – Thursday 26 January 2012

Chairman's Announcements

DVD – Do you have the X Factor?

Has your town or parish struggled in the past to find councillors? When did you last have an election? Does your organisation need more volunteers?

Today, more than ever, we need good quality councillors and volunteers at all levels, who are ready and willing to engage with the community and make tough decisions.

The Councillor Development Group at Wiltshire Council has produced a DVD aimed at encouraging people to become more involved with democracy in their local area. This could be by standing as a unitary, town or parish councillor, campaigning on local issues, volunteering or attending meetings.

The DVD has been shown before the start of this meeting and a copy is available for all town and parish councils to take away. We hope that you will be able to use it to encourage people to take a more active part in local democracy in your area. Of course if anyone else could make use of a copy then please take one with you.

If you have any questions about the DVD or would like advice on how it can be used in your area then please contact Lynda Williams or Marie Todd.

Marie Todd
Area Board and Member
Support Manager
Wiltshire Council
01225 718036
Marie.todd@wiltshire.gov.uk

Lynda Williams
Workforce Development
Business Manager
Wiltshire Council
01225 713079
Lynda.williams@wiltshire.gov.uk

Trowbridge Area Board – Thursday 26 January 2012

Chairman's Announcements

Youth Advisory Group Pilots

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. Cabinet also approved a Wiltshire Youth Work Offer.

An implementation group which includes Councillor representatives has been established.

Part of the Wiltshire Youth Work Offer will include the formation of Youth Advisory Groups in all community areas by June 2012. Initially, Youth Advisory Groups will be piloted in Malmesbury, Melksham, Southern Wiltshire and Sailsbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

The pilots will be co-ordinated by staff from the Integrated Youth Service and Voice and Influence Team. Terms of reference have been developed for the pilots and are available upon request. Progress with the pilots will be reported on a regular basis to the Youth Services Implementation Group, which is chaired by Julia Cramp (Service Director, Commissioning and Performance). Pilots will be evaluated in early 2012 and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

For further information on Youth Advisory Groups please contact:

Sally Willox (Locality Team Leader, Integrated Youth)
Sally.Willox@wiltshire.gov.uk Tel: 01373 822335

or

James Fortune (Lead Commissioner, 11-19)
James.Fortune@wiltshire.gov.uk Tel: 01225 713341

Trowbridge Area Board – Thursday 26 January 2012

Chairman's Announcements

Local Sustainable Transport Fund (LSTF) Consultation

Transforming Trowbridge, the public/private regeneration partnership for Trowbridge has the following observations to make with regard to the LSTF and improvements to Trowbridge railway station.

Trowbridge is designated as one of the three Wiltshire towns to accommodate major strategic growth. Effectively this means for Trowbridge that over the next 20 years it will be one of the most significant housing and employment growth hubs in the sub-region and we can practically expect a growth in population of up to 18,000 people in and around the town over this period. As a response to this anticipated growth and as a consequence of the town's existing needs, Transforming Trowbridge has been established as a public/private Special Purpose Delivery Vehicle to coordinate and deliver the regeneration of the town centre.

Through its facilitation role, Transforming Trowbridge has been instrumental in promoting investment opportunities in the town and bringing together developers with the Council's planners, etc, at an early stage, in order to achieve a positive process. To date this approach has generated over £60 million of development through The Gateway retail scheme and the Sainsbury's superstore at the former Brewery site. In addition we have a lead role in planning for the regeneration of the wider town centre and we are working with the owners of St Stephen's Place, the former Bowyers site and Peter Black to ensure comprehensive and linked development. Moreover we have commissioned a Masterplan for the town to ensure that we have a strategic framework for the regeneration of Trowbridge and that the town ultimately fulfils its status as the County Town of Wiltshire.

In order to serve the planned major growth in Trowbridge and its hinterland and ensure its sustainability, it is essential that public transport provision significantly develops beyond its current state. The stakeholder consultation we have undertaken as part of the emerging Masterplan for Trowbridge has identified the criticality of the railway station in supporting economic vitality and viability in the town (a function that is bound to increase in importance as the growth of Trowbridge continues).

Stakeholders have also identified the importance of the station as a "gateway" to the town and that in this capacity it has significant potential to enhance public perceptions of the town and to better link with existing town centre and planned developments. Unfortunately, the level of passenger facilities and the general environment in and around the station singularly fail to fulfil this potential and in fact contribute to the current poor perception of Trowbridge as well as doing little to encourage the economic vitality of the town.

The Masterplan (the Scoping and Vision Study, August 2010) provides further illustrative detail of our aspirations with regard to movement in general and the railway station in particular. I would add that we entirely support using LSTF as a vehicle to deliver appropriate improvements to Trowbridge station and its linkages to the adjacent development site and the wider town centre.

Trowbridge Area Board – Thursday 26 January 2012

Chairman's Announcements

Housing PFI – Broad Street Car Park

The housing PFI contract was signed on 21 December 2011. The first phase will provide 242 much need social rented homes, including 73 in the Trowbridge area.

One of the sites is at Broad Street, where:

- the main part of Broad Street car park (the land edged red on the attached plan) will be closed permanently from midnight on 29 February 2012 for the construction of 31 flats; and
- the eastern end of Broad Street car park (the land edged blue on the attached plan) will be closed on a temporary basis from midnight on 29 February 2012 for a period of approximately two years for use as the builder's compound during construction works; but
- Upper Broad Street car park will be unaffected by the above – consequently no changes are required to the parking order.

Parking Services will be writing to permit holders advising them of these changes and will also arrange for notices to be put up around Broad Street car park, so that general users are also made aware.

I thought it courteous to let you know this as the relevant Area Board chairman – I have also written to Cllrs Tonge and James, and to the town council. Please let me know if you have any queries.

Chris Trowell, PFI Project Manager, Procurement



Crime and Community Safety Briefing Paper Trowbridge Community Area Board 26th January 2012

1. Neighbourhood Policing

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

Team News:

PC Paul Woolley has resigned as of 16 January. A selection process has been commenced to find a replacement.

PCSO Luke Barnett has joined the Team after completing his basic training. He will now undertake a period of tutorship under PCSO Pete Tscherniawsky before commencing independent patrols.

Mrs Joy Hillyer is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters

in the Community Area. She can be contacted via Wiltshire Police Authority: ☎ 01380 734022 or

🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Performance

Performance continues to be good. There is a **5%** overall reduction in reported crime levels across the Community Area. Particularly pleasing are the significant **23%** and **17%** reductions in Dwelling Burglaries and Violence against the Person and the increase in overall Detections to **32%**.

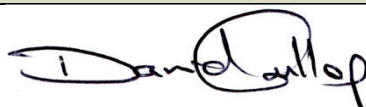
The table below provides further statistical information.

Table 1 – Reported Crime Figures
1st December 2009 – 30th November 2011

Trowbridge	Crime				Detections	
	December 2009 - November 2010	December 2010 - November 2011	Volume Change	% Change	December 2009 - November 2010	December 2010 - November 2011
Violence Against the Person	742	615	-127	-17%	49%	50%
Dwelling Burglary	185	143	-42	-23%	21%	28%
Criminal Damage	602	574	-28	-5%	13%	18%
Non Dwelling Burglary	158	172	14	9%	8%	5%
Theft from Motor Vehicle	170	180	10	6%	23%	7%
Theft of Motor Vehicle	66	72	6	9%	17%	31%
Total Crime	3106	2962	-144	-5%	30%	32%
Total ASB	2151	2465	314	15%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Nov 2010 - Oct 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
** Detections include both Sanction Detections and Local Resolution



David W Cullop
Sector Inspector

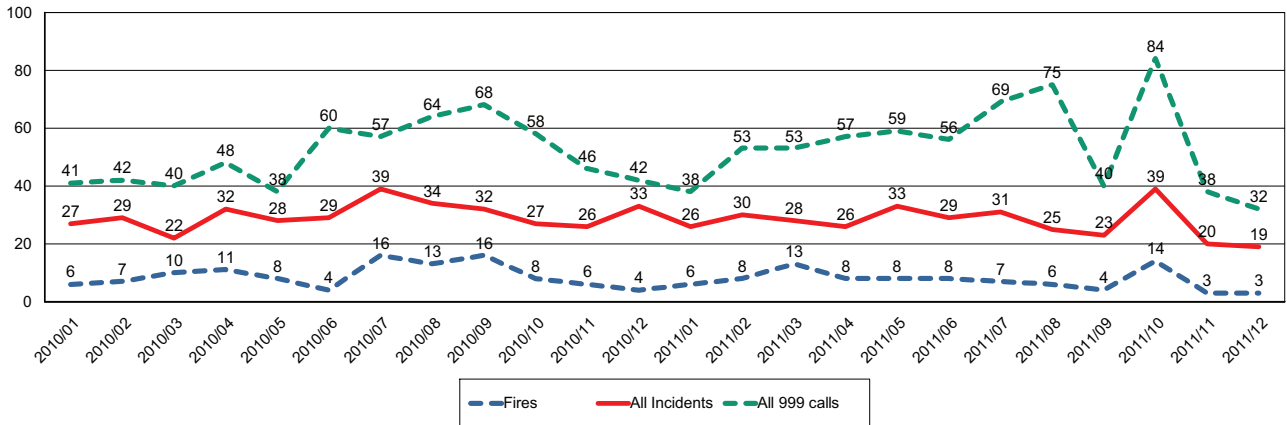
04/01/12



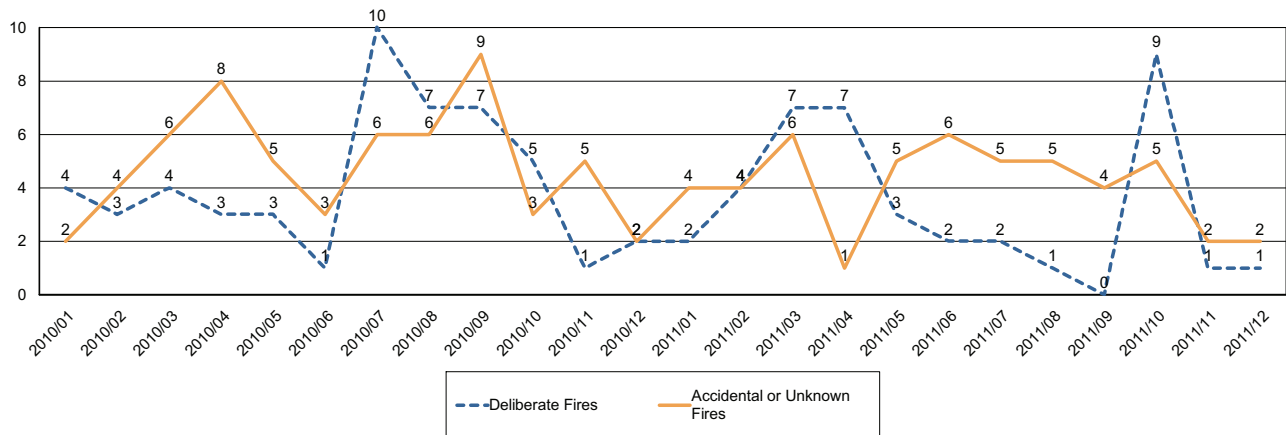
Report for Trowbridge Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

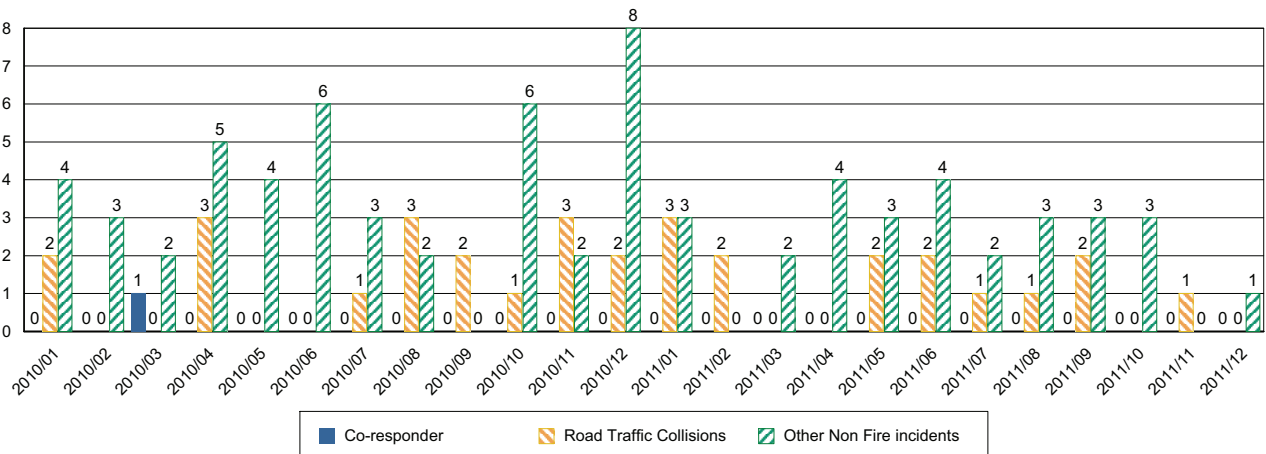
Incidents and Calls



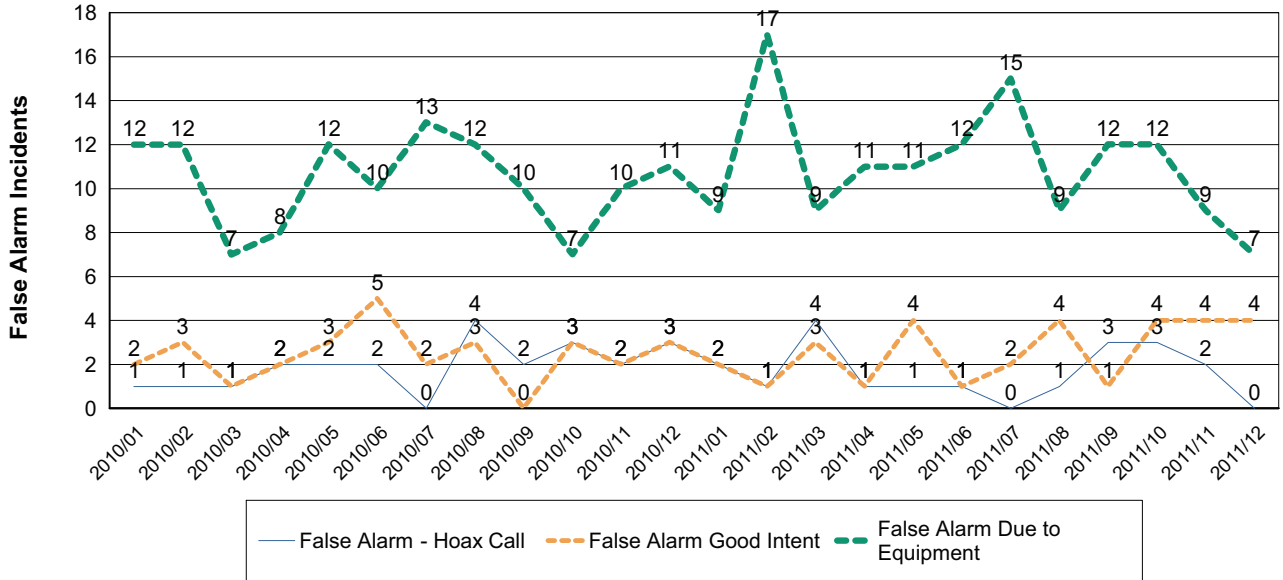
Fires by Cause



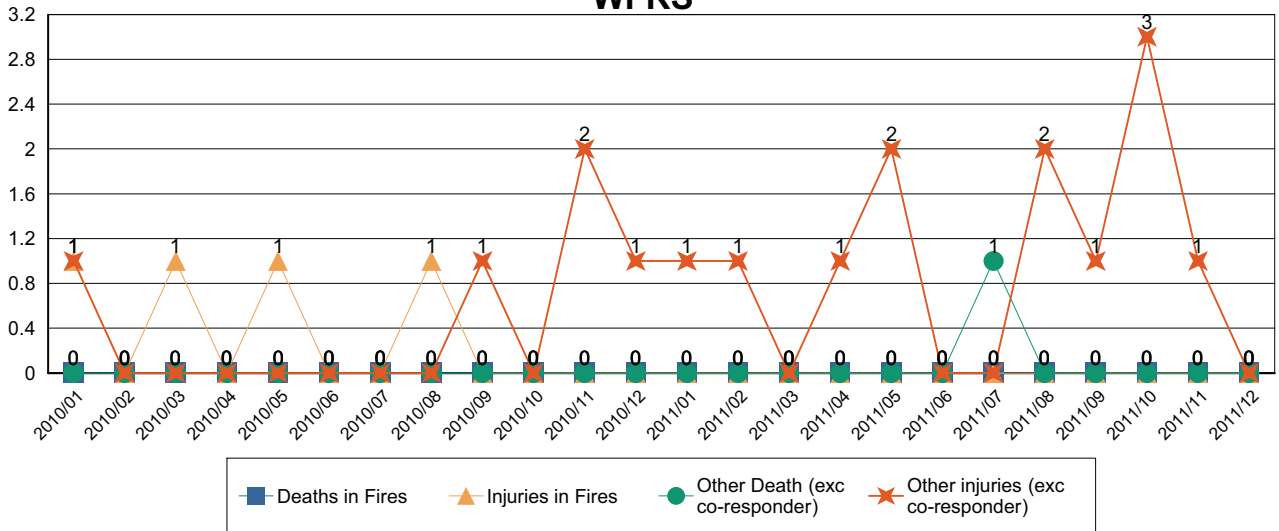
Non-Fire incidents attended by WFRS



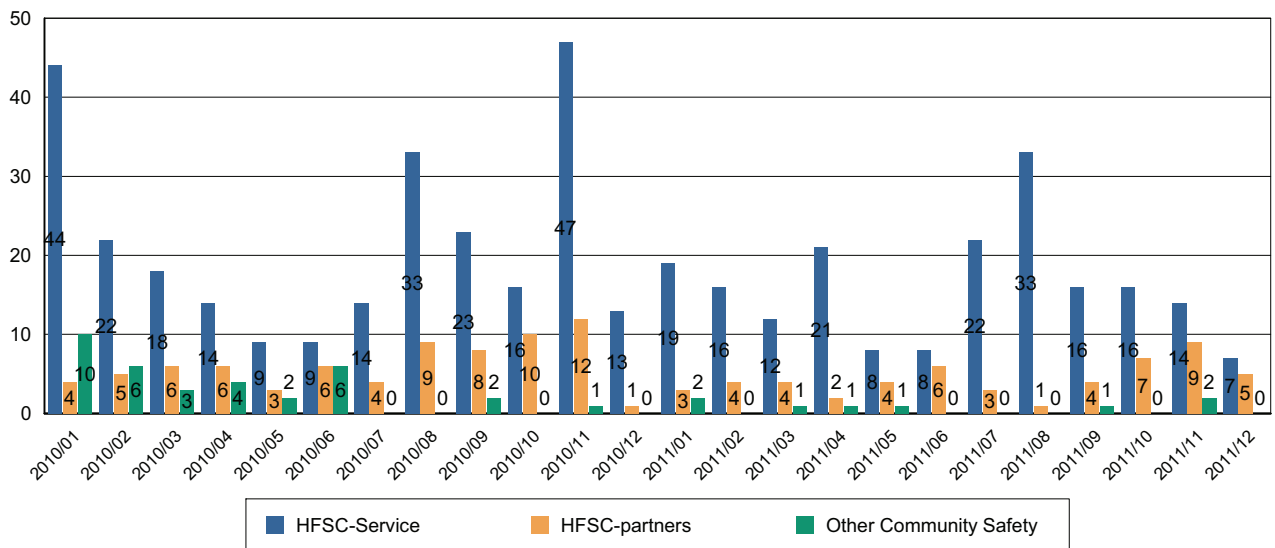
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Wiltshire Update– December 2011

1. Free NHS Health Checks

Everyone between the ages of 40 and 74 will be invited for a NHS health check once every five years.

The check will take about 20 minutes and individuals will be asked some simple questions, for example about family history, diet and medication currently being taken. Height, weight, age, blood pressure, sex and ethnicity will be recorded and individuals will also have a simple blood test to check cholesterol levels.

This information will assist in highlighting whether someone is at risk of a heart attack, stroke, kidney disease or diabetes.

Individuals will be taken through their results and discussion will take place, if necessary, on support needed to reduce risks and improve and maintain a healthy lifestyle.

2. New campaign launched to raise awareness of illegal tobacco

A campaign has been launched to raise awareness of the dangers of illegal tobacco and the associated crime it brings into communities across the South West.

The campaign is part of the South of England Tackling Illegal Tobacco for Better Health programme, which is a joint initiative between Smokefree South West, HM Revenue & Customs (HMRC), Trading Standards departments, Police forces and other enforcement and community safety partners.

Illegal tobacco brings increased harm into some of our poorest areas and as no taxes or duty are paid on the tobacco it is offered to children at pocket money prices, making it easier for them to become addicted to smoking.

Figures from a survey undertaken by NEMS Market Research shows:

- Three in five agree that illegal tobacco is a danger to kids
- Nearly four in five think that it brings crime into the community
- Over two thirds who buy illegal tobacco do so from friends, family or colleagues

As part of this awareness, NHS Wiltshire is promoting its Stop Smoking Service in newspapers from January 2012. Stopping smoking provides significant benefits, as the risk from most smoked related illnesses decrease after quitting.

NHS Wiltshire Stop Smoking Service offers free support and advice. Medication is available on prescription and is free for those who do not pay prescription charges. The service provides support in over 100 venues across Wiltshire including GP surgeries, pharmacies and walk-in clinics.

3. Breastfeeding Peer Supporters Training

Volunteers, who passed their breastfeeding training course, supported by NHS Wiltshire are now based at Children's centre in the South West of Wiltshire.

Having trained breastfeeding peer supporters offer new mums advice and support in breastfeeding. Peer supporters play a key role in NHS Wiltshire's strategy to promote and sustain breastfeeding in the county.

Areas are being identified, where breastfeeding rates amongst young mothers is traditionally lower than average, and to encourage breastfeeding further training has been arranged to provide more breastfeeding peer supporters.

Trowbridge Community Area Future
 Trowbridge Civic Centre
 St Stephens Place, Trowbridge, Wiltshire.
 BA14 8HA
 Tel: 01225 765072
 tcaf@trowbridge.gov.uk



We're making a difference

Report to Trowbridge Area Board 26th January 2012.

1. The Steering Group Meeting.

- TCAF were present in the Shires Shopping Centre for 3 days in December to promote TCAF and its work, handing out copies of the Community Area Plan and discussing local issues. We were supported by the police and Fire Service and having had a successful few days, we will look to repeat this.
- The Steering Group have submitted an expression of interest form to the Area Board for a place on the Shadow Board for the Community Campus.
- We have advertised for new volunteers to help TCAF and we have a couple of new members.
- TCAF will be hosting the JSA/knowledge sharing event on 9th February and we look forward to facilitating the working groups.

2. Economy and Transport.

- Transforming Trowbridge continues to meet to discuss potential developments particularly in the Town Centre.
- TCAF officers have attended presentations from developers in order to keep up to date on current proposals.

3. Housing.

- TCAF will be looking to further develop its working relationship with Selwood Housing.

4. BA14 Culture.

- BA14 Culture is supporting the development of the Trowbridge Arts Festival in 2012. This is being headed by Trowbridge Town Councillor Andrew Bryant who has formed a committee and preparations are well under way.
- BA14 Culture has also submitted an expression of interest form to the Area Board for a place on the Shadow Board for the Community Campus. This is to ensure that there is a voice for The Arts, Heritage and Culture for the new campus.
- BA14 Culture has been heavily involved in the campaign to Save the Arc Theatre, and will be formally responding to the announcement of closure imminently.

5. Sport and Active Leisure.

www.twitter.com/tcafuture

www.tcaf.org.uk

Follow us on Facebook

Trowbridge Community Area Future
Trowbridge Civic Centre
St Stephens Place, Trowbridge, Wiltshire.
BA14 8HA
Tel: 01225 765072
tcaf@trowbridge.gov.uk



We're making a difference

- We have recently formed a new Sport and Active Leisure Group, with Bob Brice as the new Group Champion. We have included a section in the Community Area Plan under this heading to deal with issues arising. Bob Brice will convene a meeting of this group as it is felt there is action required.
- Jeff Osborn chairs a Group called the Trowbridge Outdoor Sports Pitches Group which has a wide membership of outdoor sports clubs and we are presently using this group, which Bob Brice attends, to address the shortage of formal playing fields and Changing Rooms in and around Trowbridge.

6. Local Environment Awareness Forum.

- Our next meeting is to be held on Wednesday 18th April 2012 at Stallards Pub starting at 7pm where we will be discussing local environmental issues. Newcomers are welcome to attend.
- The group are working with Growing Communities to secure a piece of land for lease in Trowbridge where a community garden can be developed.

7. Education.

- Extended Services are in the final stages of becoming a Social Enterprise, Collaborative Schools Ltd. TCAF will be a partner of the Social Enterprise and will attend the Community Group meetings.
- The new Social Enterprise will be started in the Spring 2012.

8. Health and Social Care.

- The Health and Social care group have been awaiting the publication of the Joint Strategic Assessment document in order that they can respond to priority issues identified.
- Representatives of the group have attended the NHD Stakeholders Assembly
- The group is hoping to meet at Trowbridge Hospital in the future in order to make it easier for key stakeholders to attend meetings

9. Safer Trowbridge.

- Damien Bence, Station Manager at Trowbridge Fire Station will now be attending this group
- The group is continuing to support the youth development service being able to access the community centre and WiFi at Studley Green community centre

www.twitter.com/tcafuture

www.tcaf.org.uk

Follow us on Facebook

Trowbridge Community Area Future
Trowbridge Civic Centre
St Stephens Place, Trowbridge, Wiltshire.
BA14 8HA
Tel: 01225 765072
tcaf@trowbridge.gov.uk



We're making a difference

- In response to the JSA demonstrating Trowbridge's young people need support in educational attainment, the group will look to help the youth service attain the necessary funding to support these young people
- Safer Trowbridge has commissioned some signage for empty shop windows that will raise the profile of the group and what it is doing to support the Trowbridge Community
- The last Bluz and Zuz event (disco for under 16 year olds) was attended by over 200 young people. As it is growing in popularity there has been a commitment to have a larger police presence.
- Touch 2 ID which was launched in Trowbridge has proved to be successful and is now being extended to Devizes, Chippenham and Bath.
- The group is continuing to monitor the CCTV provision in the town.

10. Parish Councils Liaison Group.

- We do not currently have any updates from the Parish Councils but could give a verbal update at the LAB meeting

11. Trowbridge Neighbourhoods Partnership.

- It has been agreed that there will be a single Tasking group (rather than each residents association having their own). This will make it more achievable to have key people at these meetings. The tasking group will meet directly before the Neighbourhood Partnership meeting and will be chaired by Dereck Adams.
- A problem with the Park Lake being very shallow has been highlighted to the group, there is to be an engineer's report published from which the group will take any further action thought necessary.
- The group was reminded of the importance of incidence being reported to the 101 number as the police need this evidence to justify increasing resources in these areas.
- It was reported that there were some rogue traders targeting vulnerable people and that some incidence have been successfully intercepted and will continue to be focused on.
- A skate park and outdoor gym in Paxcroft Mead is continuing to be championed.

Town Council Report to Area Board 26/01/2012**1. POLICY**

Proposed ban on HGVs Cleveland Bridge, Bath –We await formal consultation.

Rail Franchise - <http://www.dft.gov.uk/consultations/dft-2011-36> The Council will be responding to this consultation on the specification for the next Great Western franchise, due to commence in April 2013. The Town Council has asked that;

- Cardiff Portsmouth stays as part of the franchise with extra carriages.
- A service frequency of 2 per hour or more between Westbury and Bristol.
- A regular and frequent (hourly) service between Salisbury and Swindon.
- Hourly Paddington to Westbury Services and retention and enhancement of Paddington to Trowbridge & Bradford on Avon service.

2. EVENTS

February Monday 13th - Friday 17th– Half Term Fun Days at Walwayne Ct School

February Tuesday 14th - Saturday 18th– Half Term activities at the Museum.

February Tuesday 21st - Pancake Race, Fore Street.

February Thursday 16th - Trowbridge in Bloom launch event, The Civic Centre.

May Saturday 5th - May Fayre, Fore Street with Heritage activities in the town.

May Tuesday 22nd - OLYMPIC Torch Relay, travelling through the town.

May Saturday 26th - OLYMPIC Celebration Day, Town Park.

June Monday 4th - Queen's Diamond Jubilee, Fifties party in the Park.

June Saturday 30th & Sunday 1st July - Wiltshire Armed Forces & Veterans Weekend
Trowbridge Park.

September Saturday 8th – Carnival Country Fayre, Trowbridge Park.

September Tuesday 25th - Trowbridge in Bloom Awards Evening, The Civic Centre.

September 2012 - Trowbridge Arts Festival 2012 .

3. Museum <http://trowbridgemuseum.co.uk/>

Exhibitions – *Going for Gold-A history of the Olympics & Trowbridge's sporting heroes* opens on Saturday 11th February until 24th April.

4. Leisure Services

Youth Services – Discount rail tickets sold at the TIC for young people funded by Wiltshire Council have been a great success, it is hoped to repeat the scheme.

CAYPIG – Next meeting is 7th February.

Sports Pitches – WC & TTC have committed to engaging with the sports clubs to seek approval to develop a multi-sports hub, with funding, supported by S106 contributions.

5. Direct Services

Sunday Club - Next one on 12th February at Longfield.

Seymour Shop – opened on 7th January 2012.

Driver Standards Agency – Commenced operations at Longfield in December.

Civic Centre – Café Culture is open daily 9-5, teas coffees lunches and cakes. Bookings now being taken for weddings, parties, events and conferences. Discounts available for residents and community groups. <http://www.trowbridge.gov.uk/venues-for-hire.php>

6. TOWN DEVELOPMENT

Transforming Trowbridge – www.transformingtrowbridge.org.uk

St Stephens Place - Legal & General application for a 1200 seat ODEON cinema, restaurants and 80-bed PREMIER INN hotel. Committee generally supported, with some reservations regarding design and materials and parking management.

Bowyers – application for supermarket, 1400 seat CINEWORLD Cinema, petrol station and restaurants. Committee supported the principle of this site for a supermarket but considered the leisure elements were more suited to a site better connected to the town centre. Issues raised about listed buildings, design and transport.

Wiltshire Core Strategy – WC cabinet and a special meeting of Council in February will consider. Further consultation on the draft plan is then expected.

Local Transport Sustainability Fund – Mouchel have undertaken a consultation for WC for improvements to stations on the Swindon – Salisbury rail corridor in conjunction with the proposed improvement to service frequency. The council supported the bid and, given that over 50% of people using the station travel there on foot have suggested improvements to routes to the station for pedestrians and improvements to make the footbridge fully accessible. Daily boarding at the station has increased between 2001 and 2010 by 76%.

7. PARTNERSHIP

Wiltshire Council - Stallard Recreation Ground – WC have submitted a planning application for a modular changing room facility on Innox Road. The Town Council is considering lighting the skatepark and other improvements using S106 funding.

8. CIVIC & DEMOCRATIC ACTIVITIES

Council Meeting Dates. Council and committee meetings for the next 2 months are:

Tuesday 17 th January	Full Council	19:00 Civic Centre
Tuesday 24 th January	Town Development	19:00 Civic Centre
Tuesday 31 st January	Museum & Tourism	18:30 Civic Centre
Tuesday 31 st January	Leisure Services	19:00 Civic Centre
Tuesday 7 th February	Direct Services	19:00 Civic Centre
Tuesday 14 th February	Town Development	19:00 Civic Centre
Tuesday 28 th February	Policy and Resources	19:00 Civic Centre

Mayor's Civic Dinner 2012 – will be held on Saturday 24th March at the Civic Centre.

Trowbridge Town Council
The Civic Centre
St Stephen's Place
TROWBRIDGE
Wilts
BA14 8AH

01225 765072

info@trowbridge.gov.uk

www.trowbridge.gov.uk

Trowbridge Area Board

Thursday 26 January 2012

Arc Theatre Update from Wiltshire College

I am writing to you as a follow up to our presentation to the Trowbridge Area Board in November 2011.

Following an extended period of consultation, I am able to inform you that the Senior Management Team of Wiltshire College has now reached a decision.

After a considered and extensive review of the Arc Theatre and its role, both within the College and the wider arts community in Wiltshire, the following decision has been made by the Senior Management Team of Wiltshire College

In the future the Arc Theatre's role will be first and foremost as a College resource for its performing arts curriculum and other curriculum areas. It will be managed by a curriculum team and allow students to develop their entrepreneurship skills by playing a greater role in developing and managing the venue.

The Arc will also continue to work as a community venue that supports the development of community arts, including local drama societies, music, schools and youth groups.

We are keen to continue to make the Theatre available to as many people as possible. However in the future we will need to reflect the true costs of running this space in its hire charges.

The College would like to express its thanks for the considerable support and the input it has received from the arts and wider community in Trowbridge and beyond as it considered the future running of the Arc.

It has been important for us to find a sustainable way of maintaining and developing the Arc Theatre and we believe that this is the best way forward in these financially challenging times.

If you have any questions please do not hesitate to contact me.

Regards

Bev Flanagan
Vice Principal Enterprise

12th January 2012

Bev Flanagan
Vice Principle Enterprise
Wiltshire College
Salisbury
Southampton Road
Salisbury SP1 2LW

Arts Service
Wiltshire and Swindon History Centre
Chippenham
Wiltshire
SN15 3QN

Dear Bev,

Thank you for your letter received on 6 January 2012 regarding the future of the Arc Theatre, Trowbridge. Unfortunately I am writing to confirm that given the College's decision to cease the professional programme of performing arts activity, the College will no longer be eligible for regular grant support from Wiltshire Council's Arts Service from April 2012. The Arc Theatre notified the Arts Service that the last element of professional programme will take place at the end of January 2012; as a result the 2011/2012 grant payment has been adjusted accordingly.

We acknowledge that Wiltshire College has had to make tough decisions in the last year and that the College has considered a number of options for the future management of the theatre. We also acknowledge that the College has decided that the Arc will become primarily a student resource, though with some availability for the community and professional use as a venue for hire. The Arts Service would like to continue to work with Wiltshire College to engage the community in this resource and is able to offer advice and support should the College wish to consider a professional programme in the future.

Whilst not mentioned in your letter, Rachael Selly has indicated to us that the professional staff at the theatre will cease to be employed by the college in February and that one technician post will be advertised soon to support the performing arts course and community events. It would also be helpful to get clarity about the future role of the Arc Advisory Board, in particular whether the College considers the board still necessary.

In order for the Arts Service to understand what might be available to community groups, it would be helpful for us to know the charges you intend to make and what services might be available in the future.

We would like to take this opportunity to express our thanks to the College staff for their commitment and hard work to support the Arc Theatre over the years, and we would like to offer particularly thanks to those members of the staff directly engaged in running the Arc Theatre for their hard work in these last few months. They have continued to work in a professional manner in difficult circumstances, for which they should be congratulated.

Please do not hesitate to contact me if you have any queries on the above.

Regards

Peter Tyas
Team Manager Arts and Archives
Direct line: 01249 70 5534 | Email: peter.tyas@wiltshire.gov.uk

Cc' Niki Lewis, Service Director Communities, Libraries, Heritage and Arts
Cllr. Wheeler, Cabinet Member for Campus Development and Culture
Cllr. Alan Macrae, Portfolio Holder for Culture

HER MAJESTY THE QUEEN'S DIAMOND JUBILEE

WILTSHIRE CELEBRATION EVENT

1. Purpose of the Report

- 1.1. To provide the Area Board with an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire.

2. Background

- 2.1. Lord-Lieutenants across the country have been asked to organise an event in their County to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The Lord-Lieutenant of Wiltshire, Mr. John Bush, wrote to the Chairmen of all Wiltshire Area Boards last August to invite them to participate in the unique event he was planning to organise in Salisbury Cathedral and Close focussed around the Magna Carta. He felt that the Magna Carta would provide a good focus for the celebration, as it linked to the history of the English democratic monarchy.
- 2.2. The Chairs of Area Boards in Wiltshire met in September 2011 and indicated their full support for this event in Wiltshire.

3. Main Considerations

- 3.1. A press release has been issued from Buckingham Palace announcing the dates of the Diamond Jubilee Tour in 2012. Her Majesty The Queen, accompanied by His Royal Highness The Duke of Edinburgh, and supported by other members of the Royal Family, will be travelling as widely as possible across the whole country. The visit to the South West region will be held over the 1st and 2nd May. The Lord-Lieutenant is hopeful that the Wiltshire event will attract the attendance of a senior member of the Royal Family but he is awaiting confirmation that Wiltshire will be included within the South West visit.
- 3.2. It is intended that the Wiltshire event will therefore be held on either the 1st or 2nd May in the Salisbury Cathedral and Close. It is hoped to have a confirmed date by the end of January.

- 3.3. Irrespective of the decision as to whether the Wiltshire event will feature in the South West tour, the event will still go ahead to mark Her Majesty The Queen's Diamond Jubilee in the County. It is therefore important to progress arrangements. As previously indicated in the Lord Lieutenant's letter, it is intended that each Area Board would have a jousting tent in the Cathedral Close in which they can 'showcase' their history and provide examples of community initiatives which makes their area unique.
- 3.4. To assist in the organisation of this Wiltshire event, the following is being put in place:
- i. 'Jousting style' tents will be sourced collectively through the Lieutenancy Office to obtain a competitive price. These will be erected in time to enable items to be exhibited within the tent prior to the date chosen for the event. The document at Appendix A provides details of the estimated size and cost of tents which can be made available. If the Area Board wished to identify a particular tent which would suit their needs, it would be helpful if this could be notified to the Lieutenancy Office. Alternatively, if it was judged more practical, neighbouring Area Boards might wish to consider joining together rather than having separate tents. The wide range of tent sizes provides this flexibility. It is hoped that by providing an estimation of cost it will be helpful in enabling the Area Board to consider seeking some form of sponsorship towards the cost. An application has been made to the Community Covenant Grant Scheme for a grant to assist with the cost of staging this event.
 - ii. Items to be displayed inside the tent will be at the discretion of each Area Board, but should include items to celebrate Wiltshire's history and all that is good in their area of the County today through the work of local citizens.
 - iii. In addition to Area Boards, it is intended that voluntary organisations, the judiciary and others will also have jousting tents to enable them to showcase their contribution to the life of Wiltshire.
 - iv. An event manager is to be appointed in January. Appropriate contact details will be provided to Area Board Chairmen as soon as possible.
 - v. An electricity supply will be made available to tents. It would be helpful if precise requirements could be notified to the Lieutenancy Office as soon as they are known so that these can be included within overall requirements.
 - vi. It is hoped that in addition to the tents, there will be a medieval theme created in the Close through the addition of individuals in period costume, musical contributions, etc. These elements will be provided through a professional company. Information is currently being compiled around this aspect of the event.

- vii. It is intended that Armed Services personnel will also be involved in the event, including some form of display.
- viii. Inside the Cathedral, there will be groups of children undertaking practical work around elements of the Magna Carta, as well as some musical contributions from young musicians.
- ix. Security and safety aspects around the event are currently under discussion, including appropriate car parking arrangements.

4. Implications

4.1. Environmental Impact of the Proposals

There is no environmental impact around the event as arrangements will be agreed within set requirements by Cathedral staff.

4.2. Financial Implications

There will be financial implications for staging such a large scale event. An application has been made to the Community Covenant Grant Scheme to assist with these financial costs. A decision will be received in March and Area Board Chairmen will be advised in due course if the application has been successful.

4.3. Legal Implications

There are no specific Legal implications related to this report

4.4. HR Implications

There are no specific HR implications related to this report

4.5. Equality and Diversity Implications

It is not envisaged that this event will have any equality and diversity implications as all residents and visitors to Wiltshire will be encouraged to participate in this event.

5. Recommendation

It is recommended that the Area Board consider:

- i. the size of the jousting tent which would best suit their needs
- ii. the items which they would wish to include within their tent
- iii. the electricity requirements for their tent

- iv. the possibility of securing some local sponsorship towards their costs if the grant application is not successful

Report Author: Jean Potter, Assistant Clerk to the Lieutenancy
Tel No: 01225 713103
E-Mail: jean.potter@wiltshire.gov.uk

Appendices: Appendix A – Estimated Size and Cost of ‘Jousting Tents’

Background papers:

QUEEN'S DIAMOND JUBILEE

Wiltshire Event

Jousting Tents/Marquees

Estimated cost based on a four day duration (erected 30th April; taken down on 3rd May, 2012)

Tent Hire Costs

Tent Type	Size	Cost
Triple Tent (allows 5 displayers with middle corridors sectioned off) OR 3 separate Grand Rounds	3 separate rounds + 2 corridors 24 foot round	£2,600 (breaks down to £520 per displayer) £600 per Grand Round
Double Blue and White Pavilion (would accommodate three displayers) OR 2 separate Grand Rounds	2 separate rounds + 1 corridor 24 foot round	£1,700 (breaks down to approx £570) £600 per Grand Round
Oblong Medieval Tent (would accommodate three displayers)	30 foot x 15 foot (separated into three sections)	£1,400 (breaks down to £470 per displayer)
Oblong Medieval Tent (would accommodate two displayers)	20 foot x 12 foot	£1,000 (£500 per displayer)
1 x Grand Round	24 foot round	£600
1 x Large Round	80 foot round	£600
5 x Medium Round	15 foot round	£400 per Medium Round Tent
1 x Trader's Tent	12 foot x 5 foot	£600
5 x Round Tent	15 foot square	£500 per Round Tent
5 x Round Tent	18 foot square	£550 per Round Tent

Additional Considerations/Costs:

1. Staffing costs: £1,000 for each company supplying = £3,000
 £500 transport costs for each company supplying = £1,500
 TOTAL to be divided across tents: £4,500
 (assuming 25 displayers = £180 each, to be added to tent cost)
2. Security aspect: £250 per day: required overnight 30th April, 1st and 2nd May to 'protect' tents. Two security people needed paid by hourly rate estimated at £10-12 per hour.
3. Bed and breakfast accommodation costs may be required for night before set up.
4. Carpeting will incur additional cost but is unlikely to be required.
5. VAT is additional to quotation.

The Grand Round Pavilions can be erected and joined with a corridor.

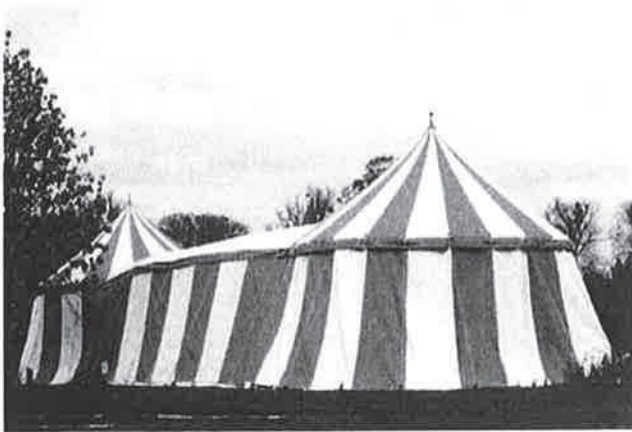


Pavilion Dimensions

Diagram above shows the Historic Grand Round Pavilion dimensions

Specification

Grand Round

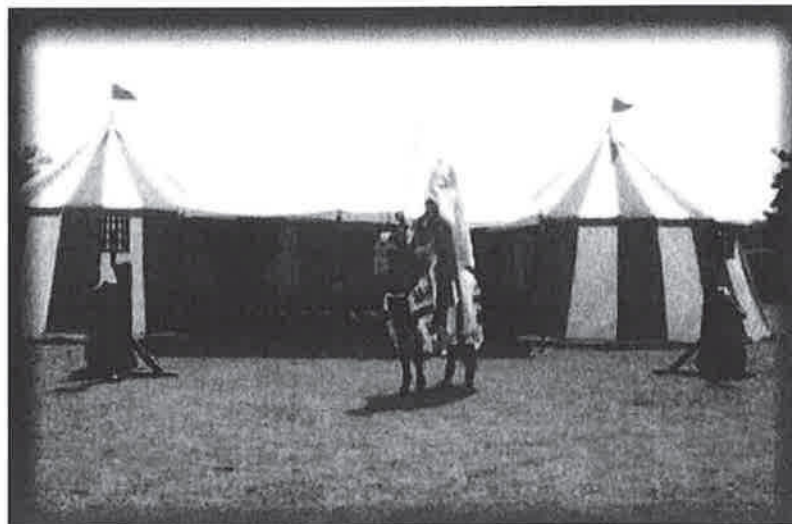
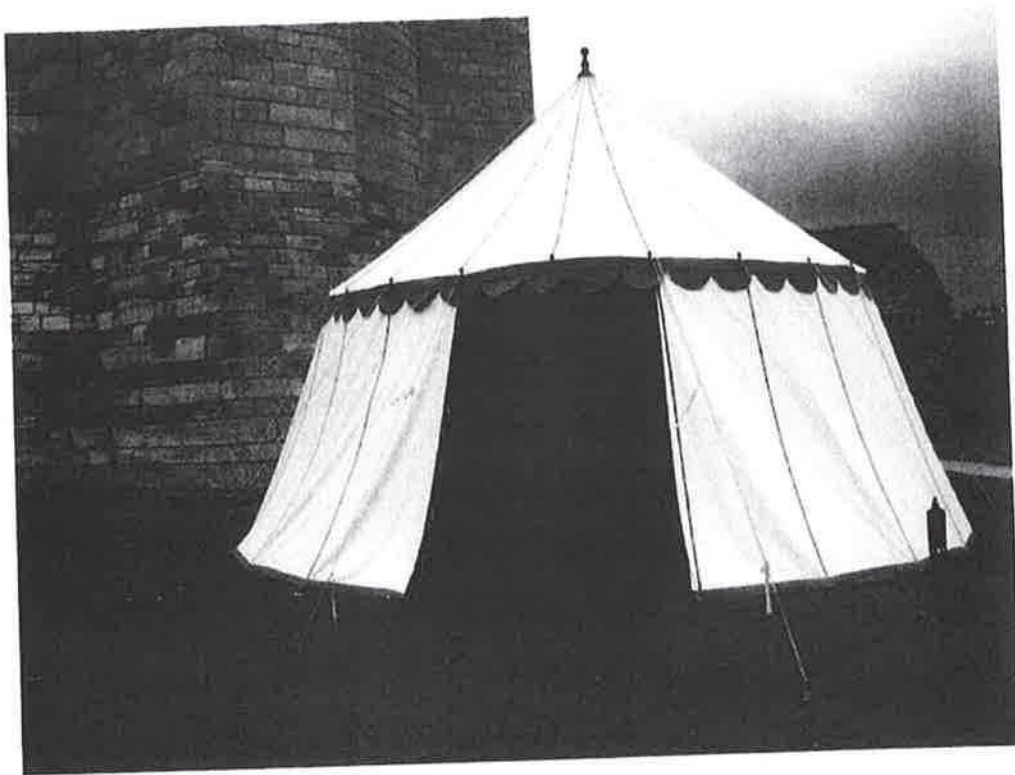


Two Grand Round Pavilion Tents with corrdior



Grand Round Pavilion on its own

[images/medieval_head.htm]



Medieval Tournament Tents

If you are looking for the ultimate setting for a medieval wedding or corporate event then nothing compares to the largest selection of medieval tents to hire available from the kingdom of Fantaysia. The largest seating 140 in banquet style. Others sized tents are available to hire also. With their wonderful wooden cartwheel ceilings they are stunning in appearance and add something special to any event.

Report to	Trowbridge Area Board
Date of Meeting	26 January 2012
Title of Report	Community Area Board Funding

Purpose of Report

To ask Councillors to consider:

1. Six applications seeking Community Area Grant Funding:
 - i. West Ashton Village Hall & Institute – to fit Acoustic Panels in the main hall to reduce echo and provide lighting in place of the temporary "fairy lights" - £2,000 requested.
 - ii. Trowbridge Academy Of Boxing - to replace external lighting & minor repairs to the club building - £975 requested.
 - iii. Trowbridge Town Council – to run an event in Trowbridge Park on 4 June to celebrate the Queen’s Jubilee - £4,979 requested.
 - iv. Trowbridge Town Council - to arrange a day of celebration on 22 May when the Olympic Torch comes through Trowbridge followed by a celebration day on Saturday 26 May for all families to take part in trying Olympic sports which are represented in the 2012 games - £3,588 requested.
 - v. Wiltshire Cultural Supplementary School – to run a series of 3 events focusing on Muslim, Afro Caribbean & Polish histories open to young people and their families - £800 requested.
 - vi. Wiltshire Youth Marching Band – to purchase uniforms for the band - £1,000 requested.

2. A Councillor led Area Board project application :
 - i. To complete the War Memorial upgrade by the design and manufacture of a pair of entrance gates by a young person attending a Trowbridge School – Project submitted by Councillor John Knight - £2,500 requested

3. Committing £5,000 to a small project fund for local projects to celebrate the Queen’s Jubilee and Olympic events in Wiltshire

Total Amount requested = £20,842

1. Background

- 1.1 Area Boards have authority to approve Community Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding. In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3 Officers are required to provide recommendations in their report for Community Area Grant applications, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board
- 1.4 Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.5 The 2011/2012 funding criteria and application forms, which have been used for this tranche of funding, are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.
- 1.6 Trowbridge Area Board has a 2011/2012 budget of £86,446 for community area grants, community partnership core funding and councillor led initiatives. TCAF has been awarded £18,998 for 2011/12 and Community Area Grants & Area Board projects totalling £30,504 have been allocated so far in 2011/12:
 - Trowbridge Wanderers Youth Football Club – £5,000 to refurbish shower facilities
 - Alzheimers Support – £4,500 to fund the creation of a Dementia Hub in Trowbridge
 - Trowbridge & District Youth Band – £990 to work with children attending Studley Green Primary School to get involved in music making
 - SPLASH - £1,742 to run a cultural dance project for young people at the Arc Theatre, Trowbridge
 - Monday - Wednesday Club - £231 to develop the physical skills of elderly people through the purchase of curling equipment
 - The Amber Foundation – £4,400 to run a conservation training project for unemployed homeless young people
 - Application from Councillor Tom James for Seymour TARA Hub - £5,640.50 awarded for equipment
 - Application from Councillor John Knight for Trowbridge Town Hall feasibility study - £8,000 awarded

This gives a current remaining total of £36,944 available to allocate

Background documents used in the preparation of this Report

- Community Area Grant Application Pack 2011/12
- Trowbridge Community Area Plan
- Local Agreement for Wiltshire

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2 The Council is encouraging communities to be involved in celebrations both locally and in Salisbury to celebrate the Queen's Diamond Jubilee and Olympic Torch events hence the Area Board looking to run a small project application scheme for local communities to get involved

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.
- 4.2. If grants are awarded in line with those requested the Area Board will have £16,102 to allocate at the 15 March 2012 Area Board meeting.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section

8 where appropriate.

8. Community Area Grant Applications

The full applications are available at www.wiltshire.gov.uk/areaboards

Applicant 8.1	Project summary	Funding requested
West Ashton Village Hall & Institute	to fit Acoustic Panels in the main hall to reduce echo and provide lighting in place of the temporary "fairy lights"	£2,000

- 8.1.1 The applicant meets the grant criteria 2011/12
- 8.1.2 The applicant demonstrates an indirect link to the Trowbridge Community Area Plan Theme 7 Education & Lifelong Learning
- 8.1.3 The applicant is contributing £2,335 of other funding towards the project from other sources
- 8.1.4 **It is recommended that a grant of £2,000 is approved on condition that the Landfill match funding applied for is awarded.**

Applicant 8.2	Project summary	Funding requested
Trowbridge Academy of Boxing	to replace external lighting & minor repairs to the club building	£975

- 8.2.1 The applicant meets the grant criteria 2011/12
- 8.2.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 5 Sport & Active Leisure
- 8.2.3 The applicant is not contributing any other funding towards the project from other sources
- 8.2.4 **It is recommended that a grant of £975 is approved.**

Applicant 8.3	Project summary	Funding requested
Trowbridge Town Council	to run an event in Trowbridge Park on 4 June to celebrate the Queen's Diamond Jubilee	£4,979

- 8.3.1 The applicant meets the grant criteria 2011/12
- 8.3.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 1 Economy, including Tourism & Employment and Theme 4 Culture, Heritage & Arts
- 8.3.3 The applicant has contributed for £5,000 funding towards the project from its own funds
- 8.3.4 **It is recommended that a grant of £4,979 is approved.**

Applicant 8.4	Project summary	Funding requested
Trowbridge Town Council	to arrange a day of celebration on 22 May when the Olympic Torch comes through Trowbridge	£3,588

	followed by a celebration day on Saturday 26 May for all families to take part in trying Olympic sports which are represented in the 2012 games	
--	---	--

- 8.4.1 The applicant meets the grant criteria 2011/12
- 8.4.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 1 Economy, including Tourism & Employment; Theme 4 Culture, Heritage & Arts and Theme 5 Sport & Active Leisure
- 8.4.3 The applicant has contributed £5,000 funding towards the project from its own funds
- 8.4.4 **It is recommended that a grant of £3,588 is approved.**

Applicant 8.5	Project summary	Funding requested
Wiltshire Cultural Supplementary School	to run a series of 3 events focusing on Muslim, Afro Caribbean & Polish histories open to young people and their families	£800

- 8.5.1 The applicant meets the grant criteria 2011/12
- 8.5.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 4 Culture, Heritage & Arts and Theme 7 Education & Lifelong Learning
- 8.5.3 The project will have positive Equality & Diversity implications
- 8.5.4 The applicant is contributing £1,030 of other funding towards the project from other sources
- 8.5.5 **It is recommended that a grant of £800 is approved.**

Applicant 8.6	Project summary	Funding requested
Wiltshire Youth Marching Band	to purchase uniforms for the band	£1,000

- 8.6.1 The applicant meets the grant criteria 2011/12
- 8.6.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 4 Culture, Heritage & Arts and Theme 7 Education & Lifelong Learning
- 8.6.3 The applicant has not provided any match funding for the project
- 8.6.4 **It is recommended that a grant of 1,000 is approved.**

9. Area Board Project Applications

The full application is available at at www.wiltshire.gov.uk/areaboards

Applicant 9.1	Project summary	Funding requested
Submitted by Councillor John Knight	To complete the War Memorial upgrade by the design and manufacture of a pair of entrance	£2,500

	gates by a young person attending a Trowbridge School	
--	---	--

9.1.1 Councillors will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.1.2 It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.

10. Queen's Diamond Jubilee and Olympic Events Small Project Fund

10.1 It is proposed that the Area Board commits £5,000 towards a small project scheme with a maximum grant of £300 available to local groups to celebrate the Queen's Diamond Jubilee or the Olympic Torch Relay. Groups will be eligible to apply for events happening in their locale or that will take place at one of the official events in Salisbury.

10.2 Applicants will need to demonstrate the benefits of their project in terms of meeting one or more of the following:

- Showcases what we have and what we do so well in our area
- Promotes our strong and vibrant community spirit.
- Reinvigorates our local economy

10.3 A simple application form will be made available to groups who wish to apply with The final deadline for applications to be 31 March 2012. To address the time constraints that applicants would face in time for the organisation of their events, the Area Board will also be asked to consider delegating authority to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to approve any grant applications relating to the Jubilee or Olympics between meetings of the Area Board. A report will be submitted at the next available Area Board meeting to detail any grants awarded under this delegation.

11. Recommendations

11.1 It is recommended that the Area Board agrees to the recommendations contained within paragraphs 8 and 9 of this report.

11.2 It is recommended that the Area Board agrees to committing £5,000 towards a small project scheme with a maximum grant of £300 available to local groups to celebrate the Queens Diamond Jubilee or the Olympic Torch Relay.

11.3 To address the time constraints that applicants face to submit their applications in time for the organisation of their events, it is recommended the Area Board will consider delegating authority to the Community Area

Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to approve any small project grant applications relating to the Jubilee or Olympics between meetings of the Area Board against the criteria in paragraph 10.2. A report will be submitted at the next available Area Board meeting to detail any grants awarded under this delegation.

Appendices:

Appendix 1 Grant applications

Report Author

Rachel Efemey - Community Area Manager
Tel. 01225 718608
Email: rachel.efemey@wiltshire.gov.uk

Trowbridge Area Board

Shadow Community Operations Board

Proposed membership following meeting on 14 December 2011

Sector	Appointed Member	Agreed Deputy
Wiltshire Council Officer x1	Rachel Goff	Transformation Team Officer
Area Board Representative x1	Cllr Peter Fuller	Cllr Helen Osborn
Town/Parish Council x1	Cllr Kendrick Jackson	Cllr Bob Brice
Education and Young People x1	Colin Kay	Andy Packer
Wider Community x1	David Baker	Tracey Sullivan
User and Community Groups x3	Farzana Saker David Nutley Paula Drew	Rose Young Shazuli Iqbal Robert Greenwood Hayley Bell

TROWBRIDGE AREA BOARD

26 January 2012

COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME
RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the Community Area Transport Group in relation to the allocation of Speed Indicator Devices and commitment of funds from the small scale transport and highway improvement schemes budget for the Trowbridge Community Area.

1. Background

- 1.1. In 2011/12 Trowbridge Area Board has been allocated £15,354 discretionary budget to involve them in the assessment and selection of small-scale transport schemes and other Highways matters to be progressed in their community area.
- 1.2. It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes, these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as passenger transport.
- 1.3. Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board.

2. Main Considerations

- 2.1 The CATG has been asked to make recommendations on the allocation of Speed Indicator Devices (SIDS) that have been assessed under the Council's process for eligibility for a SID on a specific stretch of road. Two sites are currently eligible in the community area
 - B3105 Trowbridge Road, Hilperton
 - Bratton Road, West Ashton
- 2.2 It was agreed to recommend that £1,830 is committed from the small scale transport and highway improvement schemes budget to implement any recommendations that arise from the findings of the topographical survey that is

being carried out at the Shires Gateway

3. Environmental Impact of the Proposals

3.1 There is no environmental impact

4. Financial Implications

4.1 In 2011/12 Trowbridge Area Board has been allocated £15,354 discretionary Budget for small scale highway improvement schemes

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

None

8. Recommendations

8.1 It is recommended that the Area Board allocates the SID firstly to B3105 Trowbridge Road, Hilperton and then to Bratton Road, West Ashton

8.2 It is recommended that £1,830 is committed from the small scale transport and highway improvement schemes budget to implement any recommendations that arise from the findings of the topographical survey that is being carried out at the Shires Gateway.

Report Author: Rachel Efemey -Trowbridge Community Area Manager

Tel No: 01225 718608

E-Mail: rachel.efemey@wiltshire.gov.uk

TROWBRIDGE AREA BOARD FORWARD PLAN

ITEM 15

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Thursday 15 March 2012	The Atrium, Wiltshire Council Offices, Bradley Road	Provisional Items: Shires Gateway Topographical Survey Results Community Area Grants will be considered	Councillor John Thomson (Adult Care, Communities and Housing)
Thursday 17 May 2012	The Atrium, Wiltshire Council Offices, Bradley Road	Provisional Items: Volunteering in Wiltshire Fees and Charges Policy Appointments to Outside Bodies and Working Groups Election of Chairman and Vice Chairman Community Area Grants will be considered	Councillor Dick Tonge (Highways and Transport)

Thursday 12 July 2012	The Atrium, Wiltshire Council Offices, Bradley Road	Provisional Items: No provisional items Community Area Grants will be considered	Councillor Fleur de Rhé-Philippe (Economic Development and Strategic Planning)
Thursday 13 September 2012	The Atrium, Wiltshire Council Offices, Bradley Road	Provisional Items: No provisional items Community Area Grants will be considered	Councillor Stuart Wheeler (Campus Development and Culture (including Leisure, Sport and Libraries)

Officer Contacts:

Community Area Manager: Rachel Efemey (rachel.efemey@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Michael Hudson (michael.hudson@wiltshire.gov.uk)